

St George's Church, Wilton

Minutes of the Meeting of the **Parochial Church Council** held on
Tuesday 10th April at 7pm in The Dunning Room, St George's Church Hall

Present	James Clapham (Chair); Ian Pinder; Rachel Pinder; Peter Joyce. Mike Yardley (Vice Chair); Pete McKegney; Bethan Baigent; John Page
Apologies	Carole Smith, Clare Steel, Jenny Norman, Rachel Neal, Hilary Buckley and Chris Michell

Ref	Item and Action	Action	By When
1.	Reflection and Prayer James introduced the meeting with a short reflection followed by Bethan leading in prayer		
2.	Apologies Apologies were received from Carole Smith, Clare Steel, Jenny Norman, Rachel Neal, Hilary Buckley and Chris Michell		
3.	Approval of the Minutes All approved the minutes.		
4.	<p>Matters Arising</p> <p>4.1 Strapline</p> <p>James thanked the team who came up with the vision statement for St Georges which has been incorporated onto the new website. James felt that it would still be beneficial to have a strapline – not to be used on our logo all the time but to be used appropriately on publicity/noticeboard etc.</p> <p>As a starting point James gave the example of “Worshipping God, follow Jesus, all together”. James then tasked the same team to see what they could come up with and to report back.</p> <p>Action: Vision Statement Team to look at a strapline</p> <p>4.2 Data Protection</p> <p>Bethan informed the PCC that she had been looking into and getting advice from the Diocese and other churches as what would be required to comply with the new Data Protection Rules coming into force from the end of May.</p> <p>Bethan handed out a checklist detailing all the type of information that is held at present, by whom, where and for how long.</p> <p>It was felt that procedures were in place for official confidential agreements at present and going forward to make sure that any personal detail information was destroyed after the time specified and that if we needed this information for other uses such as Family Fun Afternoons that we would have to have permission to contact them.</p> <p>A draft Data Protection Policy had also been written up.</p> <p>Peter Joyce queried about what happens with our Burial Register but it was noted that this information is not deemed as sensitive as the person is deceased.</p>	RP/MY/ CS	End of May

	<p>registered and therefore incurring a cost of £600 to register but had been informed that it can be unregistered.</p> <p>There will also be Solicitors bills due with regards to all the help and advice provided in the process of changing the Trustees.</p> <p>John Page excused himself from the meeting</p>		
<p>6.</p>	<p>PCC Away Day Proposals: Priority of Possible Projects</p> <p>6.1 PCC Strapline</p> <p>Peter took the PCC through a list of necessary and potential projects:</p> <ul style="list-style-type: none"> • Repair to the Church roof as identified in the Quinquennial • Repairs to the Stained Glass Window in the Tower • New Sound system • Lighting • More comfortable pews • NoticeBoard • Removal of pews • New Church Boiler <p>Roof</p> <p>A part of the roof near the Bell Tower is leaking. The Architect identified £9000 worth of work that is urgent to undertake but £5000 the most urgent.</p> <p>The roof above the organ chamber needs £8000 worth of work and there are cracked slates on the Porch roof.</p> <p>Stained Glass Window</p> <p>3 different companies provided very different methods of repairing the window with 2 different quotes (still awaiting one). One quote quoted £600 to use a resin and the other £3000 to remove the window altogether. The other company yet to quote appeared to have the more sensible suggestion and would hope to be a quote between the two. Until quote is received a final costing cannot be provided to the PCC.</p> <p>Sound System</p> <p>After a very good demonstration and thorough quote from B&H Sound System, £24,000 was deemed too expensive. Matthew Norman was asked to detail the essential equipment needed which instantly halved the quote to £12,000.</p> <p>Another firm has been recommended to be approached who service Huish and Castle School.</p> <p>Lighting</p> <p>An estimated cost of £5000 was given to change the lighting in the church. All bulbs need replacing preferably to LED's with spotlighting over the font and bookcases. This may however highlight issues with our electrical wiring which may lead to</p>		

	<p>additional costs.</p> <p>Pews</p> <p>A quote from the Church cushion company was given for £3000 for pew runners or £3700 for pew cushions. Samples had been received and would be made available in the church for the Gift Day for people's responses.</p> <p>Notice Board</p> <p>The Diocese had been contacted to ask whether or not a faculty would be required to have a new Notice Board and it seemed likely that one would be needed.</p> <p>Rachel Pinder said that they had been looking at the current sign and wondered if it could be "improved" rather than removed but it was agreed that a new Notice Board would work much better.</p> <p>Removal of Pews:</p> <p>An Architect was consulted on the viability of removing the pews to allow for a toilet and servery.</p> <p>The job would be possible and would require re-flooring from the cross aisle to the west end and a cost of approximately £30,000 to £40,000. Incorporating a toilet would mean connection to the sewage system which could be refused by the DAC as it would be at the oldest part of the church. A new server was estimated at about £10,000. All together, the cost of a project this big would require £150,000.</p> <p>Church Boiler</p> <p>The church heating simply does not work and to repair without confidence of the problem being fixed for £700 seemed risky when a brand new efficient boiler with thermostat would be approximately £6000. It was agreed that a new boiler was preferable to a repair to the control panel and that a Gift Day would be arranged to raise the funds to do this.</p> <p>A discussion was then had about what should be the priority and what funds should be used to achieve them.</p> <p>It was agreed that quinquennial work needs to be done as a matter of ongoing maintenance but the priorities after the boiler money has been raised should go to:</p> <p>Pew Runners</p> <p>2 x radio mics to help the sound.</p> <p>These would be projects seen and felt by the congregation.</p> <p>The lighting should be done as priority any way as a legacy had been given for this reason.</p> <p>Actions:</p> <ul style="list-style-type: none"> • Obtain 3rd quote for the Stained Glass Window • Arrange for the Sound company for Huish to come and quote 		<p>PJ</p> <p>PJ</p> <p>End of May</p> <p>End of May</p>
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	<ul style="list-style-type: none"> • Contact B&H Sound Systems to see if their quote could be looked at for more urgent fixes. • Get more costings on Notice Boards 	PJ JC / BB	End of May End of May
7	<p>Gift Day Arrangements</p> <p>Bethan showed all the poster designed to be put outside the church, on the notice boards, on the website and social media platforms. James was preparing information for the Prayer morning and Peter supplying information to help inform the congregation on what the PC were wanting to achieve from the Gift Day. Bethan would be preparing the packs including a Gift Aid form and addressed envelope ready for the Saturday. Bethan would also be liaising with Michael Small to ensure that all envelopes are securely handed to him to log and bank.</p> <p>Action:</p> <ul style="list-style-type: none"> • To prepare an information sheet for the Prayer Morning • To prepare packs for all to use to donate • Ensure the pew runner samples are available for the day 	PJ / JC BB BB	Fri 13 th April Fri 13 th April Fri 13 th April
8	<p>Easter Services Feedback</p> <p>Bethan read out an email from Rachel Neal in her absence which said that there was not much in the service for families and that as a result, the service was rather long for those with children. Mike Yardley had previously suggested that the first part of the service should be an informal style similar to Christmas Day leading into coffee followed by a short communion service for those who would like to receive communion, All agreed that this should be tried next Easter Sunday. James said that he would also like to try to do Palm Sunday differently with an extended reading of the Passion Passover meaning there would be a very short sermon. The Easter Cross in the churchyard garden would be nice next year too. Maundy Thursday format could also be looked at and a Taize style service instead. Other feedback included that the Palm leaves ordered did not really work but the flower decoration in the church was once more beautiful and appreciated by all.</p> <p>Pete McKegney exited the meeting</p> <p>Action</p> <ul style="list-style-type: none"> • Ask Carole Smith to look into an Easter Cross for 2019. 	JC	Before Jan 19
9.	<p>Health & Safety & Safeguarding</p> <p>Nothing to report except the Church Key for the Hall and been found and returned.</p>		
10.	<p>Any Other Business</p> <p>Minster</p> <p>Bethan read out a letter from the Archdeacon about St Mary Magdalene's becoming a Minster church. All agreed rather confused as to what purpose it would be for.</p> <p>Electoral Roll</p> <p>All approved for Abbey McCullough and Matthew Holberry to be</p>		

	entered onto the Electoral Roll.		
17.	<p>Review of the Meeting</p> <p>In reviewing the meeting, it was concluded that:</p> <ul style="list-style-type: none"> ● It was worthwhile and helpful with fewer items on the Agenda. ● Mention to the congregation: <ul style="list-style-type: none"> ○ Data Protection ○ Approved Parish Share ○ Approved the Accounts ○ Review Easter Services with suggestions for next year. 		
19.	<p>PCC Meeting Dates</p> <p>Monday 30th July 2018</p>		
20.	<p>Prayer</p> <p>Bethan Baigent offered to lead the next meeting in prayer.</p>	BB	
21.	<p>End</p> <p>The meeting closed with the saying of the Grace at 9.25pm.</p>		

Signed : Chairman.

Date :