

St George's Church, Wilton

Minutes of the Meeting of the **Parochial Church Council** held on
Tuesday 30th July at 7pm in the Church Hall, St George's Church Hall

Present	James Clapham (Chair); Ian Pinder; Rachel Pinder; Mike Yardley (Vice Chair); John Page; Carole Smith, Clare Steel, Jenny Norman, Rachel Neal, Hilary Buckley
Apologies	Peter Joyce, Bethan Baigent and Chris Michell

Ref	Item and Action	Action	By When
1.	<p>Reflection and Prayer James introduced the meeting with a short reflection from psalm 127 – ‘unless the Lord builds the house those who build it labour in vain’. followed on life at St Georges.</p>		
2.	<p>Apologies Apologies were received from Peter Joyce, Bethan Baigent and Chris Michell</p>		
3.	<p>Approval of the Minutes All approved the minutes of the last meeting.</p>		
4.	<p>Matters Arising</p> <p>4.1 Strapline James thanked the team who came up with the strapline “Worshipping God, following Jesus, learning together”. This is now being used on the website and will be used on any other appropriate publicity material.</p> <p>4.2 Data Protection There has been no further direction on GDPR and how best to proceed and comply. There have been a couple of other churches policies which we are looking at adapting to suit St George's needs and it was suggested to add a sentence to the census slips in October regarding information being held in line with the data protection act with somewhere for them to confirm their consent.</p> <p>Action:</p> <ul style="list-style-type: none"> • Bethan to include information and a consent signature box on the October Census forms. <p>4.3 Gift Day Appeal - see Churchwarden's report The PCC agreed with the expenditure proposals as set out in the first page of the Churchwarden's report i.e. Boiler, pew runners, lighting, sound and roof repairs. It is hoped to be able to claim back the VAT on the boiler and roof repairs. There was some discussion about the pew runners but it was agreed that the old lengths of carpet are falling apart and that there is a need for some comfort. The vote was unanimous to approve the expenditure of £2340.00 of money from the Gift Day on runners and for £9500 (less £1822</p>	BB	20 th September

	<p>VAT) on the roof.</p> <p>Action:</p> <ul style="list-style-type: none"> • Order the pew runners. • Proceed with the roof repairs 	<p>BB PJ</p>	<p>10th August</p>
5.	<p>Finance</p> <p>5.1 Quarter 2 Accounts</p> <p>At the end of the 2nd Quarter the Unrestricted Funds stood at £41,777, an increase of £3,191 since the beginning of the year. However, this amount included the total raised in the Church Boiler Appeal together with the Gift Aid rebate from HMRC which came to £14,480. This extra income is expected to be used up completely in the very near future thus reducing the end of the 2nd Quarter total to £27,297 realistically. Christian Giving stood at £39,899 up £2,921 compared to the same period last year; Hall Revenue stood at £3,483 down £529; and major Expenditure on Repairs, Maintenance and Improvements was down £4,610. The Hall Refurbishment Fund stood at £1,987, and the Churchyard Fund stood at £249.</p> <p>The Treasurer announced that he was happy to continue for the foreseeable future so long as the PCC were content with the work that he produced.</p> <p>5.2 Gift Day Spending</p> <p>The Treasurer had costed the work using an estimated total of £9,500 for the roof repairs and also took into account the likely grant relief in recouping the VAT from the Listed Places of Worship Scheme. He reached a total of £15,218 for all the recommended work. This meant that the Church Boiler Appeal funds would be used up completely, as promised at the AGM, leaving a small excess of £738 which could be absorbed without detriment by the General Fund.</p> <p>John was thanked for all that he does.</p>		
6.	<p>Appointment of new School Governor</p> <p>Donna Huddy has renewed her appointment through St Michaels. Another Governor will be needed in due course.</p>		
7	<p>Parish Nursing</p> <p>Clare Steel gave out a letter addressed to the PCC which gave a brief outline on the progress of the scheme. It was calculated that using a part time volunteer registered nurse, requires £5,500 in year one and approximately £4000 in year two (with the same volunteer in post).</p> <p>The first-year costs are higher because of the defined set up costs which include equipment such as a laptop and mobile phone and the residential basic training course for the Parish Nurse.</p> <p>There are several Christian Registered Nurses who have expressed a keen interest in this volunteer role.</p> <p>St Peters has made application to grant funding bodies and raising funds itself, but it is one of the poorest parishes in the Dioceses,</p>		

	<p>serving one of the most deprived communities in the county with the worst health, education and unemployment rates and considerable chronic disease amongst its older people.</p> <p>St Peters has been awarded a £1000 grant from Taunton Deane and assured of a £3000 grant from The Somerset Community Foundation.</p> <p>St Peters is short by £1500 to complete its application. It will not (indeed may not) proceed unless it is assured of all its year one funds.</p> <p>If St George's can assist financially now and in 2019 it would be gratefully received.</p> <p>Clare asked for a contribution from St Georges. It was agreed to nominate the Parish Nursing for a Sunday morning collection.</p> <p>Action:</p> <ul style="list-style-type: none"> To include St Peter's Parish Nursing onto the Christian Concerns Collection asap. 	CS	2 nd August
8	<p>Mission Action Plan</p> <p>Mike, Rachel and Carol completed the strap line task and Jenny who summarised the information gathered at the Away Day will get together to look at the Mission Action plan.</p> <p>The conclusions of the Parish Away Day (8th November 2017) could form the basis of a St George's Mission Action Plan. It was suggested that the working group should see the Deanery MAP and also view plans produced by other churches and published on their websites.</p> <p>The plan then needs to be brought back to the PCC and then shared with the congregation.</p> <p>Action:</p> <ul style="list-style-type: none"> James to distribute the Deanery Synod action plan 	JC	End of August
9.	<p>Harvest Lunch Arrangements</p> <p>Rather than an evening event we will have a bring and share lunch. A list of food needs to be provided and people sign up.</p> <p>Date – 7th October</p> <p>Plan – 10am Coffee and croissants in the hall 11am Service 12noon Bring and share lunch</p> <p>The harvest collection will be divided between Open Door and The Food Bank. Tins, packets etc would be welcome 1 – 2 weeks in advance so that they can be used to decorate the church.</p> <p>Action</p> <ul style="list-style-type: none"> request donations in Newsboard a few weeks before. 	BB	Throughout September
10.	<p>Social Events / Fundraising</p> <p>There is an event on the second Saturday of each month, usually a Soup lunch although the Quiche lunch in May went well.</p> <p>There will be a Quiche lunch on 8th September.</p> <p>It was noted that 2 soup lunches will fall in Lent next year. The focus of 1 will be to benefit Christian Aid.</p> <p>There was a suggestion for some afternoon events with entertainment. Maybe an Afternoon tea or a beetle drive.</p>		

	<p>Suggestions are needed, maybe a craft afternoon or something to make for Christmas.</p> <p>There was also a discussion whether these events should be in aid of something such as refurnishing the Winston Room, refurbishing the men's loos or sorting out the front doors.</p> <p>Some thought needs to be given as sometimes more support is forthcoming when fund raising is for something specific.</p>		
<p>II.</p>	<p>Reports</p> <p>II.1 Churchwarden Report</p> <p>The discussion on the spend from the Gift Day was discussed earlier in the meeting</p> <p>Other items from the Church warden's report:</p> <p><u>Ringing chamber</u></p> <p>There have been various quotes for the window but no real solution has been found. We will try and note where the rain is actually coming in as we need to make sure that the right problem is solved.</p> <p><u>Magnolia Tree</u></p> <p>It was agreed that the tree needs pruning but the Archdeacon needs to be asked for permission to do this.</p> <p>Action:</p> <ul style="list-style-type: none"> • Contact the Archdeacon for approval of the proposed work. <p><u>Caroline Lewis</u></p> <p>James added his personal thanks to Caroline who has been cutting the grass and raising the flag for a number of years.</p> <p>James will ask the congregation for a volunteer to cut the grass.</p> <p>It was suggested that we approach the Wilton and Sherford Association and ask for something to go out in their next newsletter</p> <p>A request can be made for a notice to go on the Community Association notice board outside Orchard House.</p> <p>The church has got its own lawnmower which would be available.</p> <p>Action:</p> <ul style="list-style-type: none"> • James to ask the congregation • Requests out to WSRA and Community Association Noticeboards <p><u>Commonwealth War Graves</u></p> <p>A notice will be put up shortly by the CWGC</p> <p><u>Talk with Wilton Scout Group</u></p> <p>James is going to meet with the Scout Group regarding issues relating to insurance for the Scout Hut and other matters.</p> <p>Action:</p> <ul style="list-style-type: none"> • James to arrange a meeting with the Scouts 	<p>PJ</p> <p>JC BB</p> <p>JC</p>	<p>End of August</p> <p>End of August</p> <p>12th September</p>

	<p><u>Pigeon Net</u> A net has gone up to stop pigeons sitting at the north end of the Hall above the back door and reduce the mess that the birds make.</p> <p><u>Kitchen Drain</u> The blocked drain has been dealt with. A notice is needed in the kitchen to remind people not to put fat down the sink.</p> <p>Action:</p> <ul style="list-style-type: none"> • Notice put up by the sink <p><u>Doors</u> The doors that face you as you approach the hall. The left-hand door will be covered with a type of hardboard/marine ply. Something else needs to be done with the right-hand door as it is a fire door.</p> <p><u>Praise and Play</u> They are looking at updating. They will be coming up with a new name etc. Redecorating the doors will not be done until the roof above them has been repaired.</p> <p>11.2 Christian concerns Carol circulated the list. It was agreed to add the Parish nursing. James daughter has just returned from Zambia. At the St Francis Hospital in Katete in Zambia. James' daughter will speak to the church about the hospital one Sunday.</p> <p>11.3 Churchyard Group Caroline is moving on and a volunteer is needed to cut the grass. The churchyard funds stand at £240.00. James is impressed with the work that has been done in the churchyard and gave thanks to those who do the work.</p> <p>11.4 Deanery Synod The last meeting was a short meeting and the Mission Action Plan was discussed. The Diocese has appointed a minister to cover the Pioneer Ministry in large housing estates.</p> <p>11.5 Bishop Henderson School Ed Gregory will be leaving in January 2019 to take up the position of Diocesan Education Advisor. Prayer is needed for the appointment of his successor.</p>	BB	20 th August
12.	<p>Health & Safety & Safeguarding There have been problems with the safeguarding training online. Liz Flower has identified a glitch and is trying to help people.</p>		
13.	<p>Any Other Business No further information was brought to the meeting</p>		

14.	Review of the Meeting <ul style="list-style-type: none"> • Too long was spent discussing pew runners. • It was a positive meeting. • Harvest lunch arrangements made. 		
15.	Key Messages <ul style="list-style-type: none"> • Harvest lunch – coffee & croissants before the service, time of the service (11am) and then lunch at 12 • The PCC approved spending of the money from the Gift Day 		
19.	PCC Meeting Dates Tues 23 rd October 2018 Rachel Neal and Clare Steel gave their advance apologies		
20.	Prayer Carole Smith offered to lead the next meeting in prayer.		
21.	End The meeting closed with the saying of the Grace at 9.25pm.		

Signed : Chairman.

Date :